



First Year Council Nomination Kit

President

Vice-President (Finance)

Vice-President (Internal Affairs)

Vice-President (Student Affairs)

Vice-President (External Affairs)

Please be sure to read all the information in this package and fill out all the necessary forms.
Questions? Comments? More information?

Contact us

elections@ssmu.ca

Élections de l'AEUM Elections SSMU

*Située sur les territoires traditionnels des collectivités Haudenosaunee et Anishinaabe.
Located on Haudenosaunee and Anishinaabe, traditional territories.*

elections@ssmu.ca | (514) 398-6800 | elections.ssmu.ca | 3501 rue Peel, Montréal, QC, H3A 1W7



Dear Candidate,

First off, good for you for deciding to run in the **Fall 2026 FYC elections**! It's a tough decision to make, but getting involved with student politics so early in your McGill career is extremely rewarding, so kudos to you! The Elections SSMU team is here to guide you through the campaigning and polling periods, so please don't be afraid to take advantage of us!

There are five positions up for FYC elections:

- President
- Vice President (Student Affairs)
- Vice President (Finance)
- Vice President (Internal Affairs)
- Vice President (External)

For a description of these positions, please refer to the First-Year Council Constitution, the Internal Regulations of Governance, or contact the Vice-President (Internal) at internal@ssmu.ca.

Please fill out all of the attached documents in this package and read the documents here stipulated, to complete your candidacy, by following all of the following steps:

1. Make sure you are eligible to run. To run, you must:

- a. Be an SSMU member. All students registered at McGill University shall be Members, except for the following (SSMU Constitution 5.1):
 - i. students registered in the Faculty of Agricultural and Environmental Sciences;
 - ii. students registered at the Centre for Continuing Education;
 - iii. students registered in graduate programs; and
 - iv. students who are also full-time members of the teaching staff.
 - b. Be an undergraduate student in their U0 or U1 year who is attending McGill for the first time in good academic standing at McGill are eligible to run.
2. Where required, fill out your personal information, print your name as you want it to appear on the ballot, and sign the attestation of academic standing.
 3. Email us an electronic copy of your 150-word pensketch (Optional). There are more details on page 4.
 4. Collect at least 25 signatures from first-year undergraduate students who wish to support your candidacy by asking them to fill out the enclosed nomination form. (*Note: you might want to include

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extra signatures to ensure all of the required ones are valid). You may also collect signatures via a Google Form issued by Elections SSMU. If you wish to collect signatures in that way, please submit your nomination kit (without the signature page filled in) first. An Elections SSMU Officer will inform you once your nomination kit is received, and provide you with a Google Forms link to collect signatures.

5. Please submit this kit **with your proof of enrollment** by **11:59 PM** on **September 4th, 2026**. This kit should be submitted electronically to elections@ssmu.ca. **Please note that the signature collection is also due at the end of the nomination period.**
Late forms will be rejected without appeal.
6. Attend the mandatory candidates' meeting on **Wednesday, September 16, 2026, from 6:00 pm - 7:30 pm** in the Boardroom of 3501 Peel Building. Please contact Elections SSMU ASAP if you cannot make it to this meeting due to an unavoidable conflict (for e.g. an exam). Those who do not attend this meeting without notice will be sanctioned. At this meeting, you will get a chance to meet the Elections SSMU Officers and find out how the election works. More importantly, we will explain the Elections By-Laws, as well as the rules, procedures and possible sanctions that are applicable.
7. Elections SSMU requires that all candidates carry themselves in full respect of the Constitution and Governing Documents of the SSMU. The officers of Elections SSMU are specially charged to maintain good electoral decorum and enforce campaign violation regulations. Please read the Internal Regulations of Elections and Referenda and relevant Constitution articles found:
<https://ssmu.ca/how-we-run/governance-documents/>

Important dates to remember

- **Nomination Period:** Monday, August 31 to Monday, September 14 at 11:59 p.m.
- **Extended Nomination Period** (only for positions with one or less candidates):
Tuesday, September 15 to Wednesday, September 16, 5:00 p.m.
- **Mandatory Candidates Meeting:** Wednesday, September 16, Boardroom, 3501 Peel, 6:00-7:30.
- **Campaign Period:** Thursday, September 17 at 12:00 a.m. to Sunday, September 20 at 11:59 p.m.
- **Polling Period:** Monday, September 21 at 9:00 a.m. to Friday, October 2 at 9:00 p.m.
 - Campaigning may take place during the Campaign and Polling periods. Please be aware that prospective candidates may not begin campaigning until the campaign period begins. Violation of this rule will result in disqualification.
- **Announcement of results:** as soon as results are verified on October 2

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Time Commitment

As this is an executive position, weekly meetings are a necessity on top of some emergency meetings that may happen throughout the year. Since the first year council's objective is to represent and advocate for the needs and interests of all undergraduate first-year students, in residence and off-campus, hosting events throughout the year is a must. During the days and weeks before and after events, time commitment will increase as well. You can expect this position to be around 5-10 hours of work per week with fluctuations depending on the time of year. I'd advise you to consider if this time commitment works for you before running for these positions :)

You can ask us questions about any elections during the year, or just talk to us if you're unsure about running, or what it'd mean to run. If you have any comments or queries, please contact Elections SSMU at elections@ssmu.ca.

Thank you and good luck!

All the best,

Maggie Tang
Vice-President (Internal)
internal@ssmu.ca

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Pensketch & Pictures (Optional)

All candidates have the right to pen a brief outline about themselves, their qualifications and the ideas that they will bring to the position being sought. This information will be uploaded onto the Elections SSMU website and Online Voting System.

Written Pensketech

If you would like your pensketech to appear in French, it is your responsibility to have it translated. The deadline is the same for the French version of your pensketech. Elections SSMU highly suggests that you do this, because if you only submit an English pensketech, it will not appear on the ballot when students choose to vote in French.

- **ENGLISH** TEXT MAY NOT EXCEED 150 WORDS IN LENGTH: EXCESS WORDS WILL BE CUT.
- **FRENCH** TEXT MAY NOT EXCEED 175 WORDS IN LENGTH: EXCESS WORDS WILL BE CUT

Video Pensketech

In addition to the written pensketech, you may submit a video, maximum of 60 seconds about your platform. The video will be accessible on the ballot. You may choose to have a separate video for English and French, a video in both English and French, or a video of only English or French. Please note if you do not have a French video, it will not appear on the ballot when students choose to vote in French.

Shortened Pensketech

For a chance to be featured on the SSMU Instagram and other social media platforms, you may submit a shortened pensketech.

- **ENGLISH** TEXT MAY NOT EXCEED 50 WORDS IN LENGTH: EXCESS WORDS WILL BE CUT.
- **FRENCH** TEXT MAY NOT EXCEED 60 WORDS IN LENGTH: EXCESS WORDS WILL BE CUT.

(Note: The SSMU Communications Team reserves the right to make changes due to formatting or other considerations.)

Photo

You may also include 1 picture of yourself to appear on the ballot and social media platforms.

You can email the pensketeches and photo to us (elections@ssmu.ca).

Pensketeches and pictures are due on **Friday, September 18th, 2026 at 11:59PM.**

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First Year Council - Nomination Kit

Personal Information

Name				
Faculty	Program	Year		
Phone #	McGill Email			
Pronouns	Student ID #			
Position sought	☐	☐	☐	☐
	President	Vice-President (Finance)	Vice-President (Internal Affairs)	Vice-President (Student Affairs)
			Vice-President (External Affairs)	

Please print your name in the square below as you wish it will specifically appear in the electoral ballot.

(*Note: Prefixes such as Mrs., Mr., Miss, as well as titles and degrees of any kind, are not permissible):

If you choose to run as part of a coalition, please indicate the name. A coalition must consist of at least two candidates. The name will be subject to the approval of Elections SSMU. Your coalition affiliation will appear next to your name on the ballot. You may add, remove, or change your affiliation any time prior to the start of the polling period.

Contact Information Disclosure

As candidates are not permitted to approach campus publications or student media themselves, Elections SSMU Officers will forward a full list of candidates to campus media, including your contact information at the end of Nomination Period unless you opt out. Do you give Elections SSMU permission to release your phone number and e-mail?

- ☐ Yes
☐ Yes, to email only
☐ No
☐ Other: _____

At times we may receive questions from SSMU members or organizations about you and/or your platform. As we are a non-partisan organization, we will provide no response to such questions. If SSMU members want to make clarifications or speak to you directly, do you give Elections SSMU permission to release your phone number and e-mail?

- ☐ Yes
☐ Yes, to email only
☐ No
☐ Other: _____

I have read and completed all of the steps provided in the instructions of this kit.

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Signature

Date

Attestation Of Academic Standing

I, _____, the undersigned, hereby state that I am in Satisfactory Academic Standing and will be a registered undergraduate student in their U0 or U1 year who is attending McGill for the first time at McGill University in the 2026-2027 Academic year. I further authorise Elections SSMU to confirm such information with the Registrar of McGill University:

Signature

Date

Submitting this Nomination Form

Please submit this nomination form and your proof of enrollment (Minerva: Student Menu > Student Record Menu > Letters - Proof of Enrolment).

Please note, that once you've submitted the first of this nomination form you are not obligated to run - you may withdraw your candidacy anytime during the polling and campaigning period. However, once the polling period starts your name will remain on the ballot.

Next Steps

To be completed before Monday, September 14 at 23:59:

- ☐ Wait for confirmation from Elections SSMU that the form was received and obtain Google forms link for collecting signatures.
- ☐ Collect signatures! Ensure you have at least 25 signatures and from only first year undergraduate students (U0/U1 students who are new to McGill)
- ☐ Once you are done collecting signatures, submit the final list to Elections SSMU for verification. We will check if everyone is an eligible student and if there are any duplicates within your list.

Steps after nomination period:

- ☐ Wait for confirmation from Elections SSMU that you are officially a candidate!

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- ☐ Attend the Mandatory Candidates’ Meeting.
- ☐ Submit pensketches and photo if desired.

Name

Student ID #

Faculty and Year

Position Sought

We, the undersigned, confirm we are first-year undergraduate members of the Students’ Society of McGill University, and nominate this candidate for the position noted above. We understand that this indicates simply our confidence in the candidate’s ability to perform the tasks of the aforementioned position. (*Note: Students may nominate more than one candidate for the same office*) (*Note: Please make sure that all information is printed legibly and COMPLETELY, or else it will not be counted)

	Name <i>e.g. John Smith</i>	Faculty/Year <i>Arts/ U0</i>	Student Email <i>John.Smith@mail.mcgill.ca</i>	Signature <i>John Smith</i>
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15				
16				

We, the undersigned, confirm we are first-year undergraduate members of the Students' Society of McGill University, and nominate this candidate for the position noted above. We understand that this indicates simply our confidence in the candidate's ability to perform the tasks of the aforementioned position. (*Note: Students may nominate more than one candidate for the same office*) (*Note: Please make sure that all information is printed legibly and COMPLETELY, or else it will not be counted)

	Name <i>e.g. John Smith</i>	Faculty/Year <i>Arts/ U0</i>	Student Email <i>John.Smith@mail.mcgill.ca</i>	Signature <i>John Smith</i>
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Name _____ Student ID # _____

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Faculty and Year		Position Sought	

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First Year Council Important Resources

[First Year Council Constitution](#)

[SSMU Constitution](#)

[Internal Regulations of Elections and Referenda](#)