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SSMU Office of the Speaker

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NOTICE OF MOTION REGARDING CHANGING THE INTERNAL REGULATIONS OF THE SOCIETY'S FINANCE AND THE CREATION OF PROTOCOLS OF THE SOCIETY'S FINANCE

Submitted for: 2026-11-5

Submitted to:	SSMU Legislative Council	Document no.:	LEG-PUB-MOT-IDYY-MM-DD-SIN (to be assigned by Steering)
Moved by:	Jason Wang *Vice President (Finance)*	Current Status:	☐ FOR APPROVAL ☐ APPROVED ☐ POSTPONED ☐ COMMITTED ☐ NOT APPROVED
Seconded by:	Liam Connor *Music Councillor*		

Issue

This notice of motion is for the overhaul and restructuring of the Internal Regulations of the Society's Finance and the creation of several Protocols addressing the Society's Finance.

Background and Rationale

The Internal Regulations of the Society's Finance is the primary Governing Documents that outlines the rules and procedures of the Society's financial authorities and processes. However, after several years of patchwork additions and changes, the current state of the Internal Regulation is inconsistent, contradictory, and does not represent existing processes or mandates explicitly dysfunctional processes.

These upcoming changes aim to provide greater legal consistency to the company laws, implement more efficient and practical processes, and

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provide greater flexibility to the financial and procedural operations such that the Society can more readily respond to its and Members' needs, all while establishing greater long-term and forward thinking interests.

The student nature of the Vice-President (Finance) role necessarily means there is constant turnover, meaning there is high variability in the priorities and objectives of each tenure. However, due to the position now being hired by the Board of Directors as opposed to being elected, there is now greater reliability in that the future Vice-Presidents (Finance) will have the proper technical knowledge and know-how to follow and update the Internal Regulations most beneficially to the Society.

The overall structure of the new documents is:

1. Updated Internal Regulations of the Society's Finance
2. New Budget Protocol
3. New Credit Card Protocol
4. New Funding Protocol
5. New Restricted Fees Protocol

Although many existing procedures and processes remain unaddressed, these changes form a strong legal and procedural foundation for the Society's activities, providing a structured framework for future Protocols to be created in the coming year.

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Alignment with Mission

This motion aims to bring clarity, transparency, stability, and longevity to the financial operations of the Society, enabling it to more reliably fund its operations and provide its services to Members in the long-term.

Consultations Completed

- Comptroller
- Assistant Comptroller
- Senior Accounting
- External Auditor.
- Internal Counsel
- General Manager
- Vice-President (University Affairs)
- Vice-President (External)
- Vice-President (Clubs & Services)
- President
- Student Life Operation Director
- Governance Affairs Coordinator
- Services Members

Risk Factors and Resource Implications

The primary risk factor in these changes is the change of the Capital Expenditure Reserve Fund into the Acquisition and Improvement Reserve Fund since it expands the ability to use the accumulated savings of the Society. However, the changes include clauses that explicitly limit certain decisions and actions, such that the Society will not be put in financial risk.

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With several minor changes to processes and procedures, there will need to be proper analysis of the changes in practice to ensure the changes in effect are not comparatively worse to former processes and procedures. However no dramatic changes are being done and so with collaboration of the General Manager, they should be feasible.

These changes do not completely address inconsistencies and confusing clauses, especially regarding the Restricted Fees Protocol. These changes will require specialized consultation changes as well referenda in the future.

Impact of Decision and Next Steps

In general, changes to the process and procedures in place are relatively minor in scale. The main impact of these changes is that it expands the options and flexibility of the Society for financial, legal, and procedural matters.

The next steps would be to continue the creation of new Protocols that continue to formalize existing processes and procedures happening in the Society, and provide greater clarity and knowledge transfer for the future.

Motion or Resolution for Approval

Be it resolved that the proposed changes to the Internal Regulations of the Society's Finance and the creation of the Protocols in Appendix A will be presented and motioned at the following Legislative Council on October 8th.

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Results of the Vote	☐ In favour	()
	☐ Opposed	()
	☐ Abstain	()

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Appendix A : Relevant Appendix

- Updated INTERNAL REGULATIONS OF THE SOCIETY'S FINANCE
  - Credit Card Protocol
  - Budget Protocol
  - Funding Protocol
  - Restricted Fees Protocol

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